

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF AUGUST 8, 2024
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Gilbert-Snyder called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
 Absent: None
 Others Present: Rex Delizo, District Manager
 Pamela Derby*, CPS HR Consulting (for Item VII.A&B)
 Rachel Danke*, CPS HR Consulting (for Item VII.A&B)

**via video-conference*

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

Item VII.A&B was taken out of order at this time in the meeting.

VII. Business

A. Resolution No. 2250-0824 Approving an Amendment to the Salary Range of District Manager, Beginning August 8, 2024, in Conformance with California Code of Regulations, Title 2, Section 570.5

Pursuant to SB 1436, a summary of a recommendation for a final action on the salary and benefits of the District Manager was orally reported. The Board then approved the amended resolution.

MOTION: By Christian-Smith, seconded by Beach, to approve
 Resolution No. 2250-0824 Approving an Amendment to the Salary Range

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of District Manager, Beginning August 8, 2024, in Conformance with
 California Code of Regulations, Title 2, Section 570.5, as amended

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-
 Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

B. Draft Recruitment Brochure for District Manager Position

The Board considered the draft brochure and recommended several amendments to CPS HR Consulting before making the document available to the public.

The Board resumed the order of the agenda at this time in the meeting.

IV. Approval of Minutes

A. Approval of July 18, 2024 Board Meeting Minutes

MOTION: By Christian-Smith, seconded by O’Keefe, to approve the minutes of the July 18, 2024 Board Meeting

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-
 Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

V. Communications

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

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a. California Association of Sanitation Agencies (CASA) Annual Conference

In accordance with AB 1234, Director Merrill reported on his attendance at the CASA conference.

VI. Reports of Staff and Officers

A. Manager's Report

There were no Manager items to report.

B. Committee Reports

The recruitment committee reported on their recommended changes to the initial draft of the recruitment brochure for District Manager position.

VIII. Business

A. Resolution No. 2250-0824 Approving an Amendment to the Salary Range of District Manager, Beginning August 8, 2024, in Conformance with California Code of Regulations, Title 2, Section 570.5

This item was taken out of order earlier in the meeting (see above).

B. Draft Recruitment Brochure for District Manager Position

This item was taken out of order earlier in the meeting (see above).

IX. Approval of Checks

A. Checks for August 22, 2024 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by O'Keefe, to pay the bills, Check Nos. 1141 through 1165 in the amount of \$762,373.35

VOTE: AYES: Beach, Christian-Smith, Merrill, O'Keefe, Gilbert-Snyder

NOES: None

ABSTAIN: None

ABSENT: None

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X. Future Agenda Items

August 22, 2024

Quarterly (FY End) Financial Statements

Connection Charge Report per Gov. Code 66013

CSDA Conference

+*SPECIAL MEETING – AB 1234 Ethics Training*

+*Cancellation of September 5, 2024 Board Meeting*

September 5, 2024

(none)

XI. Adjournment

The meeting was adjourned at 8:19 P.M. The next meeting of the District Board of Directors will be held on Thursday, August 22, 2024 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary