

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF MAY 16, 2024
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: Vice President O’Keefe called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Beach, Christian-Smith, Merrill, O’Keefe
 Absent: Gilbert-Snyder (gave prior notice)
 Others Present: Rex Delizo, District Manager
 Kristopher Kokotaylo, District Counsel

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of April 18, 2024 Board Meeting Minutes

MOTION: By Merrill, seconded by Christian-Smith, to approve the minutes of the April 18, 2024 Board Meeting

VOTE: AYES: Christian-Smith, Merrill, O’Keefe
 NOES: None
 ABSTAIN: Beach
 ABSENT: Gilbert-Snyder

V. Communications

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 There were no items to consider.
2. CASA Member Alert - CASA Congressional Outreach Requested for Support of H.R.7944, the Water Systems PFAS Liability Protection Act

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF MAY 16, 2024
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

The Board approved submitting a letter advocating for support of H.R. 7944, the Water Systems PFAS Liability Protection Act.

MOTION: By Merrill, seconded by Christian-Smith, to approve submitting a letter to urge Representative Garamendi to support H.R. 7944, as corrected

VOTE: AYES: Christian-Smith, Merrill, O’Keefe
NOES: None
ABSTAIN: Beach
ABSENT: Gilbert-Snyder

VI. Reports of Staff and Officers

A. Attorney’s Report:

Kokotaylo reported on an update to the Taxpayer Protection and Government Accountability Act.

B. Committee Reports

There were no reports.

C. Manager’s Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month’s maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported no invoices were paid in April.

3. Draft Budget

The Manager reported on the updated draft budget.

4. Draft Newsletter

The Manager reported on the draft of the latest newsletter which will be put on hold until a decision on a proposed rate increase is final.

5. 4th of July Fair

The Manager reported on the plans for the upcoming fair and a request by El Cerrito to renew the District’s sponsorship of the event.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF MAY 16, 2024
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

MOTION: By Christian-Smith, seconded by Beach, to sponsor the El Cerrito 4th of July Festival at the \$2,500 “Stars and Stripes” level

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe
NOES: None
ABSTAIN: None
ABSENT: Gilbert-Snyder

6. Board Training Summary

The Manager reported that the Directors’ have met all the training deadlines.

VII. Business

A. Cancellation of the June 6, 2024 Board Meeting

The Board agreed to cancel the upcoming Board meeting on June 6, 2024 since there are no timely agenda items to consider.

MOTION: By Christian-Smith, seconded by Beach, to approve the cancellation of the June 6, 2024 Board Meeting and have staff post a Notice of Meeting Cancellation on the District website and bulletin board outside the District office

VOTE: AYES: Beach, Christian-Smith, O’Keefe
NOES: None
ABSTAIN: Merrill
ABSENT: Gilbert-Snyder

VIII. Financial Statements – May 2024

A. Monthly Investment, Cash, Receivables Report

B. Monthly Operating Statement

The financial items were reviewed by the Board.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF MAY 16, 2024
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

IX. Approval of Checks

A. Checks for May 16, 2024 - Fund No. 3418 & 3423

MOTION: By Christian-Smith, seconded by Beach, to pay the bills,
 Check Nos. 1021 through 1058 in the amount of \$1,804,913.55

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: Gilbert-Snyder

X. Future Agenda Items

June 6, 2024 *(Meeting Cancelled)*

~~Draft Budget~~

~~Review Directors Meeting Compensation~~

~~District Working Capital and Reserve Policy~~

~~July 4th Fair Discussion~~

~~CASA/CSDA Conference~~

June 20, 2024

Approve District Manager Salary

Approve Employee Salary Ranges

Approve and Adopt Final Budget

Review and Approve Incentive Award

Adopt Employee Incentive Award Goals & Objectives

July 4th Fair Planning

Consent Decree Quarterly Report

CASA/CSDA Conference

CLOSED SESSION – Manager Performance Evaluation

CLOSED SESSION – Conference with Labor Negotiator

CLOSED SESSION – Counsel Performance Evaluation

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF MAY 16, 2024
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

- + *PUBLIC HEARING – Sewer Service Rates*
- + *PUBLIC HEARING – Connection Fees*
- + *Review Directors Meeting Compensation*
- + *District Working Capital and Reserve Policy*
- + *Resolution Ordering Board Election*

CLOSED SESSION

Conference with Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

Number of Potential Cases: 1

Giddings – Government Tort Claim filed: 4/16/2024

The Board entered into closed session at 8:12 P.M. and returned to open session at 8:30 P.M. Vice President O’Keefe announced the Board had taken no reportable actions.

XI. Adjournment

The meeting was adjourned at 8:31 P.M. The next meeting of the District Board of Directors will be held on Thursday, June 20, 2024 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary