

STEGE SANITARY DISTRICT BOARD OF DIRECTORS MEETING
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA
MEETING OF AUGUST 8, 2024 @ 7:00 P.M.
www.stegesano.org • staff@stegesano.org

***** AGENDA *****

Items on the agenda may be taken out of order.

Public comment is limited to three (3) minutes for each individual speaker.

In accordance with California Government Code Section 54957.5, any writing that is a public record and relates to an open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Office, 7500 Schmidt Lane, El Cerrito, during regular business hours. Copies of the agenda are posted on the District website at www.stegesano.org. Those disabled persons requiring auxiliary aids or services in attending or participating in this meeting should notify the District at least 48 hours prior to the meeting at 510/524-4668.

Members of the public can observe the live stream of the meeting by accessing <https://zoom.us/j/84090509848> or by calling (669) 900-9128 and entering the Meeting ID# 840 9050 9848 followed by the pound (#) key.

The ability to participate and observe remotely as identified above is predicated on the technology being available and functioning without technical difficulties. Should the remote platform not be available, or become non-functioning, or should the Board of Directors otherwise encounter technical difficulties that makes that platform unavailable, the Board of Directors will proceed with business in person unless otherwise prohibited by law.

*Public comment can be sent remotely by delivering a physical copy to **7500 Schmidt Lane, El Cerrito, CA 94530** or via email to comments@stegesano.org with "Public Comment" in the subject line. To provide written comment on an item on the agenda or to address the Board during Public Comment, please note the agenda item number that you want to address or whether you intend for the comment to be included in Public Comment. Comments timely received at least 15 minutes before the starting time of the meeting will be provided to the Board of Directors and will be added to the official record.*

Public Comment during the meeting is limited to in-person participants and those comments timely received at least 15 minutes before the starting time of the meeting. Members of the public will not have the ability to comment via Zoom unless the Board of Directors is required to provide that opportunity due to a Director participating pursuant to AB 2449. In such a circumstance, the Chair will make an announcement at the beginning of the meeting. Those interested in commenting (if required per AB 2449) should raise their virtual hands to notify the host during the relevant agenda item.

Pursuant to AB 2449, Board Members may be attending this meeting via remote conferencing. In the event that any Board Member elects to attend remotely, all votes conducted during the meeting will be conducted by roll call vote.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS MEETING
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MEETING OF AUGUST 8, 2024 @ 7:00 P.M.
www.stegesan.org • staff@stegesan.org

I. Call To Order

II. Roll Call

Agenda Items: Directors and Officers of the Board will consider and announce if they have any conflicts of interest posed by items on the meeting agenda.

III. Public Comment

(Members of the public are invited to address the Board concerning topics that are **not** on the agenda)

Motion:

IV. Approval of Minutes

A. Approval of July 18, 2024 Board Meeting Minutes

(The Board will be asked to review and approve the minutes of July 18, 2024 Board Meeting)

Info:

V. Communications

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

a. California Association of Sanitation Agencies (CASA) Annual Conference

Info:

VI. Reports of Staff and Officers

A. Manager's Report

B. Committee Reports

VII. Business

Resolution/Motion:

A. Resolution No. 2250-0824 Approving an Amendment to the Salary Range of District Manager, Beginning August 8, 2024, in Conformance with California Code of Regulations, Title 2, Section 570.5

(The Board will consider approval of the Resolution)

Info/Motion:

B. Draft Recruitment Brochure for District Manager Position

STEGE SANITARY DISTRICT BOARD OF DIRECTORS MEETING
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(The Board will consider approval of the brochure)

Info/Motion: **VIII. Approval of Checks**

A. Checks for August 8, 2024 - Fund No. 3418 & 3423

(The Board will be asked to approve the August 8, 2024 checks)

Info: **X. Future Agenda Items**

August 22, 2024

Quarterly (FY End) Financial Statements

Connection Charge Report per Gov. Code 66013

CSDA Conference

September 5, 2024

(none)

XI. Adjournment

(The next meeting of the Stege Sanitary District Board of Directors is scheduled to be held on August 22, 2024 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California.)

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF JULY 18, 2024
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Gilbert-Snyder called the meeting to order at 7:00 P.M.

II. Roll Call: Present: Beach, Christian-Smith*, Merrill, O’Keefe, Gilbert-Snyder
Absent: None
Others Present: Rex Delizo, District Manager
Kristopher Kokotaylo, District Counsel
Pamela Derby, CPS HR Consulting (for Item VII.G)

**via video-conference*

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

Item VII.G was taken out of order at this time in the meeting.

VII. Business

G. Discussion with Recruitment Services Consultant, CPS HR Consulting

The Board discussed professional recruiting services for the District Manager position with Recruitment Services Consultant, Pamela Derby, of CPS HR Consulting.

The Board resumed the order of the agenda at this time in the meeting.

III. Public Comment: There was no public comment.

PUBLIC HEARING – ORDINANCE NO. 2246-0724 ORDINANCE APPROVING INCREASE IN DIRECTORS’ FEES

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF JULY 18, 2024
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

The Manager announced the public hearing was noticed in the local newspaper once a week for two successive weeks, on July 3 and 10, 2024, in accordance with Government Code Section 6066. The Manager then gave a summary of the proposed 4.0% increase in Directors' fees that matches the cost-of-living increase for the past year (April CPI-W). President Gilbert-Snyder opened the public hearing at 7:46 P.M. There were no members of the public in attendance nor any comments or objections received by mail or email. President Gilbert-Snyder closed the public hearing at 7:47 P.M. The Board then began consideration of Ordinance No. 2246-0724 that would change the Directors' compensation rate from \$253.49 to \$263.52 per meeting day.

MOTION: By Merrill, seconded by O'Keefe, to approve Ordinance No. 2246-0724 Approving Increase in Directors' Fees

VOTE: AYES: Christian-Smith, Merrill, O'Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: Beach
 ABSENT: None

PUBLIC HEARING – RESOLUTION NO. 2247-0724 ACCEPTING REPORT ON SEWER SERVICE CHARGES AND ELECTING TO COLLECT SEWER SERVICE CHARGES ON THE TAX ROLL

The Manager announced the public hearing was noticed in the local newspaper once a week for two successive weeks, on July 3 and 10, 2024, in accordance with Government Code Section 6066. The Manager then presented the Board with the written report containing a description of each parcel of real property receiving sewer service, together with the amount of the charge for each parcel for the fiscal year 2024-2025 to be collected on the tax roll of Contra Costa County. President Gilbert-Snyder opened the public hearing at 7:49 P.M. There were no members of the public in attendance nor any comments or objections received by mail or email. President Gilbert-Snyder closed the public hearing at 7:50 P.M. The Board made final comments and began consideration of Ordinance No. 2247-0724.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF JULY 18, 2024
TIME OF MEETING: 7:00 P.M.
DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

MOTION: By O’Keefe, seconded by Beach, to approve Resolution No. 2247-0724 Accepting Report on Sewer Service Charges and Electing to Collect Sewer Service Charges on the Tax Roll, subject to correction

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

IV. Approval of Minutes

A. Approval of June 20, 2024 Board Meeting Minutes

MOTION: By O’Keefe, seconded by Beach, to approve the minutes of the June 20, 2024 Board Meeting, as amended

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

B. Approval of June 26, 2024 Special Board Meeting Minutes

MOTION: By Beach, seconded by O’Keefe, to approve the minutes of the June 26, 2024 Special Board Meeting, as corrected

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
NOES: None

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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ABSTAIN: None

ABSENT: None

V. Communications

A. Oral/Written Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

- a. July 4th Festival Debrief

Directors Beach, Gilbert-Snyder, O’Keefe, and Merrill each gave a report of their experience staffing the District booth at the 4th of July Fair. The Board thanked staff for all the help they provided for the event.

VI. Reports of Staff and Officers

A. Attorney’s Report

Kokotaylo reported that the previous ad-hoc committee terms had expired but could be re-established by a motion of the Board. He then reported on the Supreme Court Justices upholding laws targeting homelessness with criminal penalties.

B. Committee Reports

There are no committees to report.

C. Manager’s Report

1. Monthly Maintenance Summary Report

The Manager reported no significant issues with last month’s maintenance activities.

2. Monthly Report of Sewer Replacements and Repairs

The Manager reported on invoices paid in June.

3. San Pablo Avenue Specific Plan Area Impact Fee Status Report

The Manager reported on the status of the impact fee.

4. Reimbursement Report per Government Code 53065.5

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The Manager reported on reimbursements paid within the preceding fiscal year by the District of at least one hundred dollars (\$100) for each individual charge for services or product received as required by California Government Code Section 53065.5. The information will be made available on the District website for public inspection.

5. Candidate Filing Period

The Manager reported on the candidate filing period for the November 5, 2024 General Election.

6. Form 460/470 - Officeholder and Candidate Campaign Statement

The Manager reminded the Board to file their individual forms electronically online.

7. Draft Newsletter

The Manager reported on the latest draft of the newsletter.

8. 2023 California Association of Sanitation Agencies (CASA) Conferences

The Manager reported on the upcoming CASA conference.

9. 2023 California Special Districts Association (CSDA) Conference

The Manager reported on the upcoming CSDA conference.

VII. Business

A. District Investment Policy

The Board conducted its annual review of the District's investment policies and decided that no changes were necessary.

B. Resolution No. 2248-0724 Accepting Completion of Work and Filing Notice of Completion for the Standard Sewer Rehabilitation Project No. 23201

The Board reviewed and approved the resolution to file the Notice of Completion for Project No. 23201.

MOTION: By Merrill, seconded by Beach, to approve Resolution No. 2248-0724 Accepting Completion of Work and Filing Notice of Completion for the Standard Sewer Rehabilitation Project No. 23201

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

C. Resolution No. 2249-0724 Amending the Stege Sanitary District Climate Change Impact Policy

The Board reviewed and approved amendments to the Policy.

MOTION: By Merrill, seconded by O’Keefe, to approve Resolution No. 2249-0724 Amending the Stege Sanitary District Climate Change Impact Policy, as amended

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

D. Cancellation of the August 8, 2024 Board Meeting

The Board agreed to not cancel the upcoming Board meeting on August 8, 2024 due to new timely agenda items needing consideration.

E. Kids for the Bay – Watershed Action Program (WAP)

The Board discussed and approved the new funding amount of the program of \$15,288 for the 2024-25 school year.

MOTION: By Christian-Smith, seconded by Beach, to approve \$15,288 to fund the KIDS for the BAY Watershed Action Program (WAP) for the 2024-25 School Year

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

F. Appoint an Ad-Hoc Committee of Board Members to Provide Direction to the Recruitment Services Consultant until Completion of the Recruitment

The Board considered appointments to the ad-hoc committee.

MOTION: By Merrill, seconded by Beach, to appoint an Ad-Hoc Committee of Board Members O’Keefe and Gilbert-Snyder to provide direction to the recruitment services consultant until completion of the recruitment

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder
 NOES: None
 ABSTAIN: None
 ABSENT: None

G. Discussion with Recruitment Services Consultant, CPS HR Consulting

This item was taken out of order earlier in the meeting (see above).

VIII. Monthly Financial Statements

- A. Monthly Investment, Cash, Receivables Report
- B. Monthly Operating Statement
- C. Cash on Hand vs. Target Reserves Chart
- D. Private Sewer Lateral (PSL) Replacement Loan Program Quarterly Report
- E. Time Value Investments (TVI) Statement

The financial items were reviewed by the Board with no significant issues.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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IX. Approval of Checks

A. Checks for July 18, 2024 - Fund No. 3418 & 3423

MOTION: By O’Keefe, seconded by Merrill, to pay the bills, Check Nos. 1094 through 1140 in the amount of \$786,705.13

VOTE: AYES: Beach, Christian-Smith, Merrill, O’Keefe, Gilbert-Snyder

NOES: None

ABSTAIN: None

ABSENT: None

X. Future Agenda Items

August 8, 2024

+ *Resolution - Manager Salary Range*

+ *Draft Recruitment Brochure*

August 22, 2024

Quarterly (FY End) Financial Statements

Connection Charge Report per Gov. Code 66013

CASA Conference – Attendee Reports

CSDA Conference

Director Gilbert-Snyder gave notice that he will not attend the September 5th meeting due to a scheduling conflict.

CLOSED SESSION

Conference with Legal Counsel—Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
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Number of Potential Cases: 7

De Leon – Government Tort Claim filed: 8/21/2023

Ivry – Government Tort Claim filed: 9/5/2023

Wolter – Government Tort Claim filed: 2/25/2024

Brooks-Hutton and Peticolas – Government Tort Claim filed: 3/13/2024

Giddings – Government Tort Claim filed: 4/16/2024

Shalaby – Government Tort Claim filed: 6/26/2024

City of El Cerrito – Government Tort Claim filed: 7/8/2024

The Board entered into the closed session at 8:59 P.M. and returned to open session at 9:15 P.M. Director O’Keefe recused herself from *Shalaby – Government Tort Claim filed: 6/26/2024*. President Gilbert-Snyder announced the Board had taken no reportable actions.

XI. Adjournment

The meeting was adjourned at 9:16 P.M. The next meeting of the District Board of Directors will be held on Thursday, August 8, 2024 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary

RESOLUTION NO. 2250-0824

RESOLUTION APPROVING AN AMENDMENT TO THE SALARY RANGE OF DISTRICT
MANAGER, BEGINNING AUGUST 8, 2024, IN CONFORMANCE WITH CALIFORNIA
CODE OF REGULATIONS, TITLE 2, SECTION 570.5

The Directors of the Stege Sanitary District find and determine as follows:

- A. Stege Sanitary District job classifications are assigned to a salary range with a specified minimum and maximum level. The salary ranges are typically reviewed and adjusted, as necessary and appropriate, by Resolution.
- B. Establishing a salary range for the District Manager position is now necessary. The salary is established by contract with the District.
- C. The California Public Employees' Retirement System (CalPERS), has requested all CalPERS employers list their compensation levels on one document, approved and adopted by the governing body, in accordance with California Code of Regulations section 570.5.
- D. The District desires to comply with CalPERS reporting requirement by amending the previously approved salary range to update the salary range for the District Manager position.

In consideration of the foregoing findings and determinations, it is resolved:

1. The foregoing recitals are true and correct and are hereby incorporated by reference.
2. The Directors hereby approve the amended monthly salary range for District Manager effective as of August 8, 2024 (with change reflected below in underline) as follows:

**SALARY RANGES OF EMPLOYEES EMPLOYED BY
STEGE SANITARY DISTRICT BEGINNING AUGUST 8, 2024**

<u>CLASSIFICATION</u>	<u>MONTHLY SALARY RANGE (\$)</u>
COLLECTION SYSTEM WORKER I	\$7,169 to \$9,250
COLLECTION SYSTEM WORKER II	\$8,014 to \$10,340
COLLECTION SYSTEM WORKER III	\$8,665 to \$11,180
COLLECTION SYSTEM SUPERINTENDENT (IV)	\$11,679 to \$15,070
ENGINEERING TECHNICIAN/INSPECTOR	\$9,602 to \$12,390
SENIOR CIVIL ENGINEER	\$13,718 to \$17,700
ADMINISTRATIVE ASSISTANT	\$6,479 to \$8,360
ADMINISTRATIVE SUPERVISOR	\$12,881 to \$16,620
DISTRICT MANAGER	<u>\$TBD</u> to <u>\$TBD</u>

* * * * *

STATE OF CALIFORNIA)
COUNTY OF CONTRA COSTA)

I HEREBY CERTIFY that the foregoing Resolution was duly and regularly adopted by the Directors of the Stege Sanitary District, at a regular meeting, held on the 8th day of August 2024, by a X-X vote as follows:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:

PAUL GILBERT-SNYDER, President
Stege Sanitary District
Contra Costa County, California

ATTEST:

REX DELIZO, Secretary
Stege Sanitary District

DRAFT

NOTE:

The Check Report

will be provided for review

at the board meeting.

STEGE SANITARY DISTRICT 2024 BOARD OF DIRECTORS MEETING AGENDA CALENDAR

JANUARY	FEBUARY	MARCH	APRIL	MAY	JUNE
1/1 & 1/15 HOLIDAY CASA Winter Conf. Jan 24-26, Palm Springs	2/19 HOLIDAY CASA Policy Forum Feb 26-27, Wash, DC			5/27 HOLIDAY	6/19 HOLIDAY
1/18/2024 – 7:00 P.M.	2/1/2024 – 7:00 P.M.	3/2/2024 – 9:00 A.M.	4/18/2024 – 7:00 P.M.	5/2/2024 – 7:00 P.M.	6/6/2024 – 7:00 P.M.
<ul style="list-style-type: none"> • Board Governance Manual Review • Service Rate Discussion • Long Range Planning Workshop Agenda • Director’s Contact Info • Board Training Summ. • CASA/CSDA Conf. • Quarterly Financial Statements • SPASPA Status Report • CLOSED SESSION – Quarterly Claims Rpt. – Manager Perf. Eval. 	<ul style="list-style-type: none"> • (none) 	<p><u>9AM MEETING TIME</u></p> <ul style="list-style-type: none"> • Long Range Planning Workshop – Past 5 yrs. Expenditures Review – Self-Assessment of Governance – Strategic Plan Review 	<ul style="list-style-type: none"> • Draft Budget • Employee Benefit Package Review • Service Rate Discussion/Approval • July 4th Fair Discussion • Board Training Summ. • Quarterly Financial Statements • SPASPA Status Report • Appoint Labor Negot. • CLOSED SESSION – Quarterly Claims Rpt. – Conf. Labor Negot. 	<ul style="list-style-type: none"> • (none) 	<ul style="list-style-type: none"> • Draft Budget • Review Directors’ Meeting Compensation • District Working Capital and Reserve Policy • Approve Project Plans and Specs (+CEQA) • July 4th Fair Discussion • CASA/CSDA Conf.
	2/15/2024 – 7:00 P.M.	3/21/2024 – 7:00 P.M.		5/16/2024 – 7:00 P.M.	6/20/2024 – 7:00 P.M.
	<ul style="list-style-type: none"> • Board Governance Manual Approval • Actuarial Analysis of Retiree Health Benefits Report (even years) • Performance Report • District of Distinction (every 3 years) • Service Rate Discussion • Long Range Planning Workshop Agenda • Board Training Summ. • CASA/CSDA Conf. • CASA Conference Attendee Reports • Form 700 	<ul style="list-style-type: none"> • Auditor – RFP • California Employer’s Retiree Benefit Trust (CERBT) • Service Rate Discussion • Action Plan • Board Training Summ. • Consent Decree Quarterly Report • CASA Conference Attendee Reports • Form 700 		<ul style="list-style-type: none"> • Resolution Ordering Board Election (even years) • Draft Budget • Board Training Summ. • July 4th Fair Discussion • Review of Comparable Agencies • Service Rate Discussion/Approval • CLOSED SESSION – Manager Perf. Eval. – Conf. Labor Negot. 	<ul style="list-style-type: none"> • Resolution Salary of District Manager • Resolution Employee Salary Ranges • Resolution Approve/Adopt Budget • Review and Approve Incentive Award • Adopt Incentive Award Goals & Objectives • July 4th Fair Discussion • CD Quarterly Report • CASA/CSDA Conf. • CLOSED SESSION – Counsel Perf. Eval.

STEGE SANITARY DISTRICT

2024 BOARD OF DIRECTORS MEETING AGENDA CALENDAR

JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
7/4 HOLIDAY 4 th of July Fair Booth CASA Annual Conf. Jul 31- Aug 2, Monterey		9/2 HOLIDAY CSDA Annual Conf. Sep 9-12, Indian Wells Board Training AB 1234 (even years) AB 1661 (odd years)		11/28-29 HOLIDAY	12/12 HOLIDAY LUNCHEON 12/25 HOLIDAY
7/18/2024 – 7:00 P.M.	8/8/2024 – 7:00 P.M.	9/5/2024 – 7:00 P.M.	10/3/2024 – 7:00 P.M.	11/7/2024 – 7:00 P.M.	12/12/2024 – 2:00 P.M.
<ul style="list-style-type: none"> • Hearing +Res./Ord. – Establish and Collect Sewer Service Charges – Director Meeting Compensation • Resolution Filing Notice of Completion • District Investment Policy • Reimb. Report per Gov. Code 53065.5 • Candidate filing period (even years) • CASA/CSDA Conf. • Form 470 • July 4th Fair Debrief • Quarterly Financial Statements • SPASPA Status Report • CLOSED SESSION – Quarterly Claims Rpt. 	<ul style="list-style-type: none"> • (none) 	<ul style="list-style-type: none"> • (none) 	<ul style="list-style-type: none"> • (none) 	<ul style="list-style-type: none"> • Proposed Meeting Calendar • Board Officer Succession Plan • CASA/CSDA Conf. 	<u>2PM MEETING TIME</u> <ul style="list-style-type: none"> • Fiscal Year Financial Audit • Resolution Certifying Election Results (even years) • Connection Charge Review • Emergency Contact Update • Meeting Calendar • Consent Decree Quarterly Report • CASA/CSDA Conf. • Pension + OPEB UAL Reports • Nomination & Election of Officers
	8/22/2024 – 7:00 P.M. <ul style="list-style-type: none"> • Select Actuary for Analysis of Retiree Health Benefits (odd years) • Quarterly (FY End) Financial Statements • Conn. Charge Report per Gov. Code 66013 • CSDA Annual Conf. • CASA Conf. Attendee Reports 	9/19/2024 – 7:00 P.M. <ul style="list-style-type: none"> • Health Care Benefits Review • Consent Decree Quarterly Report • CSDA Conf. Attendee Reports 	10/17/2024 – 7:00 P.M. <ul style="list-style-type: none"> • Regional PSL Program Update • Regional FOG Program Update • Quarterly Financial Statements • SPASPA Status Report • CLOSED SESSION – Quarterly Claims Rpt. – Manager Perf. Eval. 		